

Los Feliz Charter School for the Arts Board Retreat/Board Meeting Minutes
August 21, 2010 9:00 a.m. – 4:00 p.m.
2709 Media Center Drive L.A. 90065
****APPROVED****

BOARD MEMBERS:

Present: Karin Newlin, Marta Alcumbrac, Gabrielle Samuels, Robert Greenberg, Marissa Chibas-Preston, Sharon Sutton, Michael Bishop, George Abrams, Darcy Mellinger

Absent: Verna Dauterive, Michael John Garces

Quorum? Yes.

Also Present: Mary Ann Gallo, Nancy Martorelli, Matthew Shenoda, Samantha Sprecher, Tony Butka, Adam Kopald, Cyrice Griffith, Jan Jablecki, David Guthrie, Bruce Newlin, Naomi Slodki, David Poznanter

PROCEEDINGS:

- Marta Alcumbrac called the meeting to order at 9:20 a.m.
- Alcumbrac gives a brief summary of the Board's activities over the summer, especially their hard work on the 2010/2011 budget.
- Newlin introduces the CORE-GRASP leaders, Jan Jablecki and David Guthrie.
- Jablecki gives an overview of the GRASP (Governance, Renewal, Accountability & Strategic Planning) Project and its implementation.
- Citing the good representation from LFCSA stakeholders such as PTA, Site Council and Board of Directors, Jablecki commends LFCSA for its strong leadership and community involvement.
- Jablecki then gives a detailed explanation of the GRASP "Review of LFCSA" Strategic Plan, the final report being scheduled for delivery in September.
- There is a lengthy discussion of various points in the plan and of the meanings of certain terms and phrases.
- George Abrams suggests that the agenda item related to the discussion of Arts in Education be moved to the next Board Meeting.
- Guthrie notes that the objective of GRASP project is to develop a strategic plan via a Mission/Vision/Motto that is married to and informs budget planning. It can be viewed as a template that frames the group as a manageable entity.
- Jablecki suggests building a folder documenting the process of implementing the strategic plan. Every report of every action taken with regard to the plan goes into the folder. At the end of the year, look into the folder then reassess and redraft as needed for the coming year.
- Following a short break from 10:40 – 10:45 a.m., Guthrie begins discussion of The Brown Act.
- Among other key points, he describes the rules regarding Public Comment; how to set the agenda; the distinction between ad-hoc and standing committees; and the rules governing various types of meetings such as closed session and emergency.
- The group breaks for lunch from 12 – 12:30 p.m.
- Following lunch, there Jablecki leads further discussion of the Strategic Plan.
- Guthrie then moves to subject of governing board development and the board evaluation process.

- At 1:30, Karen Barranco is invited to present to the Board on her process of branding and renaming.
- George Abrams moves to form an ad-hoc committee to lead the process of selecting a “silo,” creating a timeline and roll-out, which will then be presented to the Board. Michael Bishop seconds. Discussion follows. Motion carries by general consent.
- Abrams moves that the committee be comprised of the following: George Abrams, Karen Barranco, Naomi Slodki, Mary Ann Gallo, David Poznanter and Darcy Mellinger. Bishop seconds. Motion carries by general consent.
- At 2:15, Guthrie then returns to the topics of governance, by-laws, agendas and scheduling.
- Guthrie and Jalecki leave the meeting at 2:50 p.m.
- Alcumbrac opens further discussion of the by-laws. Abrams distributes a one page document that highlights the findings of the ad-hoc committee (George Abrams, Gabrielle Samuels & Marissa Chibas-Preston) that has been heading the revision process.
- Chibas-Preston emphasizes the benefits of a Board packet that includes all relevant information and materials such as the by-laws.
- There is more discussion regarding scheduling of Board Meetings, especially the Annual Meeting.
- There is a brief discussion of Board Member terms and about the upcoming election for the parent representative to the Board.
- Chibas-Preston and Abrams give descriptions of candidates for election to the Board, Matthew Shenoda and Tony Butka, respectively.
- There is a short discussion on the election of Board officers before Alcumbrac moves to adjourn at 3:50 p.m.

Minutes submitted by Mary Ann Gallo.