

# Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Contact Name and Title	Email and Phone
Los Feliz Charter Middle School for the Arts	Linda Lee, Executive Director/Principal	<a href="mailto:linda@lofelizarts.org">linda@lofelizarts.org</a> 323-539-2810

## 2017-20 Plan Summary

### The Story

Describe the students and community and how the LEA serves them.

**Educational Program:** Los Feliz Charter School for the Arts (LFCMSA) will open in 2018-19 serving 75 sixth grade students. It will add a grade each year until eighth grade. Our arts-integrated, project-based method deeply connects students' experiences, emotions, and the new Common Core State Standards. Students are expected to go beyond just "getting the right answer", they are expected to be able to critically think of multiple solutions, actively collaborate with others, creatively express their ideas, and effectively communicate them. This is what we offer our students.

**Mission:** To engage children in an inspiring, challenging, and civically active educational experience that embraces learning through the arts.

**Vision:** Los Feliz Charter School for the Arts is a place where students, teachers, parents, and the community collaborate to create a nurturing and inspiring learning environment where students can develop academic and life skills through creativity, inquiry, investigation, and reflection. Our arts integrated curriculum nurtures curiosity, confidence, collaboration, resilience, and civic engagement, enabling students to approach learning in different ways. Through project-based, constructivist learning, students are able to take risks and be actively engaged in their learning experience. In addition, LFCMSA endeavors to become a model arts integration school and training facility that shares best practices and impacts our educational system and community.

**Core Values:**

**Focus on the Whole Person**

At LFCMSA, we challenge students to construct their own meaning from complex ideas and concepts. Acknowledging that students learn and demonstrate what they know in a variety of ways, our instruction allows children to see, hear, and express according to their individual learning styles.

**Student-Centered Learning**

We believe that differences in the way students learn and the different paces at which they learn are natural. An education that benefits all students must be adapted to individual learning styles. Teachers respect these differences, and provide opportunities for students to be active participants in their own learning.

**Project-Based**

Our project-based curriculum is structured to allow students to pursue individual educational goals while at the same time requiring them to collaborate with others on a shared objective. Classroom learning is organized in meaningful, purposeful ways through rich, cross-disciplinary subject matter that corresponds to state standards. Project-based learning helps students develop the character, habits, and skills vital to our 21st century workforce.

### **Arts Integrated**

The content and skills of dance, music, drama, and visual arts instruction are integrated into other content areas, such as math and language arts. Such integration enhances the learning of all subjects and gives all students meaningful access to the curriculum.

### **Authentic Family Involvement**

Parents and guardians are viewed as partners and their involvement in all facets of school life, from volunteering in the classroom to sharing ideas with school leaders, is valued and encouraged. We will ask parents to help in whatever way they can, and we will inform them, via the parent handbook and website, that volunteering is not a requirement for acceptance to, or continued enrollment at, LFCMSA.

### **Constructivism**

At Los Feliz Charter Middle School for the Arts, our curricular program is founded on the constructivist philosophy of learning, where we strive to develop individual interests and potentials.

## **LCAP Highlights**

Identify and briefly summarize the key features of this year's LCAP.

Los Feliz Charter School for the Arts (LFCMSA) has created a Local Control Accountability Plan (LCAP) that aligns to the goals our charter and facilitates the integration of various school plans.

The major highlights with of this year's plans focuses on teacher and administrator professional development for the implementation of a rigorous interdisciplinary arts-integrated curriculum.

We plan to implement the following for this upcoming year:

#### Professional Development for Middle School

- Lesson Studies: Cognitively Guided Instruction (CGI) - Mathematics
- Social Emotional Learning training and curriculum
- Brainstorm* Book Study
- Storyline Training
- Teacher's College
- UCLA Center X – CGI
- Charter School Development Center Boot Camp

#### Art Integration

- Full Time Specialist
- Art Integration Director

#### School Climate

- Attendance Improvement
- Social Emotional Learning Committee
- 3 Counseling Interns to support individual and small group SEL needs
- .5 FTE Safe School Facilitator
- .5 FTE School Psychologist

## Review of Performance

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

### Greatest Progress

Not applicable – School will open in Fall 2018

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

### Greatest Needs

Not applicable – School will open in Fall 2018

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

### Performance Gaps

Not applicable – School will open in Fall 2018

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

### Increased or Improved services

Not applicable – School will open in Fall 2018.

## Budget Summary

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION	AMOUNT
Total General Fund Budget Expenditures For LCAP Year	\$919,554

**DESCRIPTION****AMOUNT**

Total Funds Budgeted for Planned Actions/Services to Meet The Goals in the LCAP for LCAP Year

\$361,765

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

The General Fund Budget Expenditures that are not fully included in the LCAP include: Title I, Title II, Special Ed/Special Ed Encroachment, administrative and classified salaries, financial services, afterschool programming, facilities maintenance and repair.

**DESCRIPTION****AMOUNT**

Total Projected LCFF Revenues for LCAP Year

\$588,339

# Annual Update

LCAP Year Reviewed: 2017–18

## Goal 1

All students will attain proficiency in the core content areas.

State and/or Local Priorities addressed by this goal:

State Priorities:

Priority 1: Basic (Conditions of Learning)

Priority 2: State Standards (Conditions of Learning)

Priority 4: Pupil Achievement (Pupil Outcomes)

Priority 7: Course Access (Conditions of Learning)

Priority 8: Other Pupil Outcomes (Pupil Outcomes)

Local Priorities: LFCMSA Charter Petition

## Annual Measureable Outcomes

Expected

Actual

Establish Baseline in ELA and Math for schoolwide and significant subgroups.

Not applicable – School will open in Fall 2018

## Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

### Action 1

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Basic Educational Program provided to all students. Maintain Art Specialist full-time to support Interdisciplinary arts-integrated projects and grade level team planning time.

TBD

168,877 LCFF  
1000-1999 Certificated Salaries  
3000-3999 Employee Benefits

TBD

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

		Ten Certificated Teachers  110,479 LCFF 5000-5999 Operational Services Facilities Cost	
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## Action 2

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Support teachers with instructional delivery and identifying students for tracking and differentiation of instruction with a focus on subgroups with achievement gaps.  Professional Development: Brainstorm Book Study Storyline Training Teacher's College UCLA Center X – CGI Charter School Development Center Boot Camp for admin  Teacher Leads Summer Institute Stipends	TBD	25,000 Grant PCSGP 1000-1999 Certificated Salaries & 3000-3999 Employee Benefits – Professional Development  7,000 LCFF Supplemental 1000-1999 Certificated Salaries 3000-3999 Employee Benefits Teacher Leads Summer Institute stipends	TBD
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## Action 3

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Implement a new data software system (Illuminate DnA).	TBD	1,500 LCFF 5000 -5999 Operational Expenses New Data System (Illuminate DnA)	TBD

## Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

TBD

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

TBD

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

TBD

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

TBD

## Goal 2

Have a high Average Daily Attendance rate.

State and/or Local Priorities addressed by this goal:

State Priorities:

Priority 3: Parental Involvement (Engagement)

Priority 4: Pupil Achievement (Pupil Outcomes)

Priority 8: Other Pupil Outcomes (Pupil Outcomes)

Local Priorities: LFCMSA Charter Petition

### Annual Measureable Outcomes

Expected

Actual

Increase attendance rate annually, of all students and subgroups, until we are above the District average. Increase by 2% until greater than the Authorizing District rate

Reduce Chronic Absentee rate, decrease 1% from previous year.

Lower chronic absenteeism rate annually, of all students and subgroups, until we are above the District average.

District average: 11.7%

TBD

### Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

#### Action 1

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual  
Expenditures

Promote attendance awareness with parents via orientation, e-news, and SART meetings (if needed).

TBD

TBD

TBD



## Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

TBD

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

TBD

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

TBD

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

TBD

## Goal 3

Continue Improvement on School Climate and Culture through teacher/staff professional development; parent education and communication; facility improvements.

State and/or Local Priorities addressed by this goal:

State Priorities:

Priority 4: Pupil Achievement (Pupil Outcomes)

Priority 6: School Climate (Engagement)

Priority 7: Course Access (Conditions of Learning)

Priority 8: Other Pupil Outcomes (Pupil Outcomes)

Local Priorities: LFCMSA Charter Petition

## Annual Measureable Outcomes

Expected

Actual

Suspension: Baseline TBD

TBD

Expulsion: Baseline TBD

TBD

Annual Survey Questions on Safety and Engagement: TBD

TBD

## Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

### Action 1

**Planned  
Actions/Services**

**Actual  
Actions/Services**

**Budgeted  
Expenditures**

**Estimated Actual  
Expenditures**

Counselor and School Psychologist for Social Emotional Learning (SEL) Support.

TBD

27,409 LCFF Supplemental  
1000-1999 Certificated  
Salaries  
3000-3999 Employee  
Benefits  
Counselor .5 FTE for Safe  
School Facilitation

TBD

## Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

TBD

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

TBD

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

TBD

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

TBD

## Goal 4

Continue internal and external mission and vision work on our interdisciplinary arts-integrated project work.

State and/or Local Priorities addressed by this goal:

State Priorities:

Priority 1: Basic (Conditions of Learning)

Priority 2: State Standards (Conditions of Learning)

Priority 4: Pupil Achievement (Pupil Outcomes)

Priority 7: Course Access (Conditions of Learning)

Local Priorities: LFCMSA Charter Petition

## Annual Measureable Outcomes

Expected

Actual

Expected

Actual

Part-time arts specialists (visual arts, theater)	TBD
Part-time arts integration director	TBD

### Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

#### Action 1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Part-time arts specialists (visual and theater) to ensure units with rigorous art integration.	TBD	12,000 LCFF Supplemental 1000-1999 Certificated Salaries 3000-3999 Employee Benefits .2 FTE of specialists	TBD

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Part-time arts integration director to coordinate internal and external arts integration programs.  Facilitated art integration with grade level teams, within the Arts specialists, and with individual teachers.	TBD	7,500 LCFF 1000-1999 Certificated Salaries 3000-3999 Employee Benefits .6 FTE of Arts Integration Director	TBD

### Analysis

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

TBD

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

TBD

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

TBD

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

TBD

## Stakeholder Engagement

LCAP Year: 2018-19

### Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

LFCMSA, as a single school district, has set up a process to include stakeholder feedback. It will utilize the School Site Council (SSC) to develop, monitor, evaluate, and revise the LCAP each year. The SSC will be involved with the development of the LCAP throughout the year. The SSC will begin by reviewing the initial LCAP and then hold an all day retreat to conduct classroom observations, create subcommittees to monitor specific initiatives, and discuss the process of monitoring the actions and service throughout the year.

The SSC will regularly engage with school data, the school budget, and prioritized feedback from other stakeholder groups, parents, Curriculum Committee, annual survey, teacher survey, etc.

Beginning in April, it will hold meetings to solicit goals and review priority areas identified by various stakeholder groups. It then recommends the goals/actions and expenditures in a draft LCAP to be presented to the LFCMSA Board of the Directors for final approval.

## **Impact on LCAP and Annual Update**

How did these consultations impact the LCAP for the upcoming year?

TBD

# Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

[Add selection here]

## Goal 1

[Describe the goal here]

### State and/or Local Priorities addressed by this goal:

State Priorities: [List State Priorities here]

Local Priorities: [List Local Priorities here]

### Identified Need:

[Add text here]

### Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]
[Add metric here]	[Add baseline here]	[Add outcome here]	[Add outcome here]	[Add outcome here]

# Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

## Action 1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[Add Students to be Served selection here]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[Add Location(s) selection here]

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

[Add Students to be Served selection here]

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

[Add Scope of Services selection here]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

[Add Location(s) selection here]

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

[Add 2017-18 selection here]

Select from New, Modified, or Unchanged for 2018-19

[Add 2018-19 selection here]

Select from New, Modified, or Unchanged for 2019-20

[Add 2019-20 selection here]

2017-18 Actions/Services

[Describe the 2017-18 action/service here]

2018-19 Actions/Services

[Describe the 2018-19 action/service here]

2019-20 Actions/Services

[Describe the 2019-20 action/service here]

### Budgeted Expenditures



Year	2017-18	2018-19	2019-20
Amount	[Add amount here]	[Add amount here]	[Add amount here]
Source	[Add source here]	[Add source here]	[Add source here]
Budget Reference	[Add budget reference here]	[Add budget reference here]	[Add budget reference here]

# Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: **XXXX-XX**

Estimated Supplemental and Concentration Grant Funds

Percentage to Increase or Improve Services

\$ [Add amount here]

[Add percentage here] %

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

[Add text here]